Copy and paste the information below, and share it with your supervisor.

The Reading League Summit 2027

Dear **<Insert Supervisor's Name>**,

I am writing to request approval to attend **The Reading League Summit 2027** taking place April 8–9, 2027, at the Rosen Centre Hotel in Orlando, Florida. This year's Summit focuses on one topic: **Implementing MTSS**. It speaks directly to the goal of improving literacy outcomes for our students at the systems level, ensuring every student experiences success in reading.

Why this Summit?

Many of us understand what a Multi-Tiered System of Supports (MTSS) should look like. The harder part is making it work day to day. The Summit is built around that challenge. It is a focused, two-day professional learning experience on putting MTSS into practice, grounded in evidence-aligned implementation and the science of reading. Attendees also receive a CE certificate.

The featured speaker is Dr. Sarah Brown, co-author of *MTSS for Reading Improvement*. Learning directly from one of the authors of this work with extensive experience supporting real schools will give us practical guidance we can apply right away. Additional panelists will unpack evidence-aligned frameworks for Tier 1 instruction, intervention, and instructional coherence.

What I'll bring back to our team

- Insights from leading MTSS researchers and practitioners across a range of school roles who have deep knowledge of the science of reading and experience in successful implementation.
- Knowledge to help create an effective, efficient, and coherent MTSS system for our school/district.
- Connections to a community of peers, district leaders, and national experts committed to implementing effective reading instruction.

The Reading League is a nonprofit and curriculum-neutral, so the learning focuses on evidence-aligned practices rather than any single program. That means it can support the literacy work we've already started.

Registering by January 1, 2027, secures the $375 early-bird rate. Full details are at thereadingleague.org/trl-summit. Thank you for considering this request. I'm confident this opportunity will strengthen how we support our students, and I'd be glad to talk it through at your convenience.

Sincerely,

[Your Name]

[Your Title, School/District]